



Board of Elders (BOE)

Job Description
Last Updated: 2/10/2009

POSITION: Elder

ACCOUNTALBE TO: Senior Pastor

PURPOSE: To oversee the spiritual life of the congregation and its individual members by serving as an extension of the pastoral office and assisting the Senior Pastor in his leadership through prayer, study, counsel, and support, both public and private.

PERSONAL CHARACTERISTICS (QUALIFICATIONS)

Elders are to be men of prayer and study; men who are enabled by God's Spirit to provide godly counsel; men who are motivated to support and serve all who are connected to GSLC.

DUTIES AND RESPONSIBILITIES:

1. The BOE is an extension of the pastoral office and, as such, is primarily responsible for providing spiritual counsel and support for the pastoral staff. In addition, the Elders are to ensure the spiritual, emotional and physical well-being of the pastors, and their families, by providing adequate compensation, housing, personal and professional assistance.
2. The BOE will assist in providing the pastoral staff adequate preaching and worship assistance.
3. Because the BOE is an extension of the pastoral office, confidentiality is of the utmost importance, along with honest discussion behind closed doors and a show of unity in public.
4. The BOE will generally meet once-a-month.
5. The chairman of the BOE, or his designee, shall preside at all meetings of the BOE.
 - a. The chairman shall appoint a secretary to record the minutes.
 - b. The chairman will report the recommendations of the BOE to the Board of Directors
 - c. and to the congregation.
 - d. The chairman may call special meetings of the BOE.
6. The BOE shall arrange for pastoral services when a vacancy occurs in the office, including the exercising of proper leadership in calling a pastor.

MEMBERSHIP

A male church member who meets the biblical qualifications (*1 Tim 2:12, 3:1-16; Acts 20:17-38; Titus 1:7-9*).

SELECTION

- a. The names of prospective new Elders will be submitted by the existing Elders and pastoral staff. The Senior Pastor will then make the final determination and invitation.
- b. Each Elder will take the "personal inventory" (see attached) and commit to such.
- c. All Elders will annually be commissioned (installed) in front of the whole church.

TERM

Each elder will receive an annual review by the Senior Pastor.

Committed to Being a Real Presence of Christ in the Community